

Exmouth & District Allotment Association Committee Meeting

MINUTES

Venue: By Zoom
Date: Wednesday 27th October 2021
Time: 7pm - 9.00 pm
Attendance: Cheryl Chessum, John Barwick, David Poor, John Singleton, Stewart Shram, Julia Jacobs.

Apologies: Eddie Cowley, Janet Cuff, Olly Davey, Annie Goodman, Carolyn Priest,
Absent:

Chair: Cheryl Chessum.

		ACTION BY WHOM	ACTION BY WHEN
1.	Welcome and Confidentiality Statement – Chair		
2.	Minutes of the Last Meeting The Minutes of the Committee Meeting held on 22 nd September 2021 were accepted as a true and accurate record and pdf version can now be published on the website.	CC/JS	End of Oct 21
3.	Matters Arising from last meeting <ul style="list-style-type: none"> • A key safe has been fitted outside the HL toilet. The code will be circulated to all members and the key is secured on a chain to ensure it remains in place. JS will share the details by mass email on provided with the text by JB. • Although the door can be locked internally it could be opened from outside by the key so an additional measure to ensure entry to toilet cannot be gained once occupied is required 		
4.	Chair’s Report <ul style="list-style-type: none"> • The committee was informed that the committee Secretary Dianne Conduit has stepped down from this role due to increased work commitments. This will be until spring at which point Dianne may be in a position to reconsider supporting the committee in this role. • CC and CP attended Exmouth in Bloom awards on 13th October to receive the In Your Neighbourhood award on behalf of the EDDA. The Association received the highest possible level of ‘outstanding’. An official certificate will follow. Members involved in and supporting the awards have been informed, congratulated and thanked – these are John Singleton, Joy Simpson, Hannah Cahusac and Dawn Witkiss. • CC asked JS to feedback to the committee an overview of the meeting held on HL site with two Environment protection Officers who were invited to come along and see efforts being made to address management of rodents 		

	<p>on site. JS fed back that our approach was viewed as very positive as we have trained and identified rodent officers on both sites. JS summarized the meeting notes he had made following the meeting. David Smith who is the rodent control person identified for HL was able to attend and identify what approaches we use. We also had representatives from the membership from an area of the site who have been extremely supportive of taking actions in the area adjacent to Greenhill Avenue to improve the area and reduce the risk to local residents as much as in our control. JS had collated and mapped reported rat sighting's and presented this information in map form to the visiting officers and committee for information. Information was shared on newer baits which reduce secondary poisoning to other animals and traps which are considered humane killers and we could invest in although they are expensive, we intend to look at funding these in the near future.</p> <ul style="list-style-type: none"> • An area for noting is that sheds raised up off the ground act as a better deterrent to being a rat habitat than one directly on the floor. This needs to be adopted for new and replacement sheds and to be incorporated into rules at next review. In the meantime, this can be advised to members who wish to replace or put sheds. • The above information needs to be disseminated to the membership • JB asked DP if due to the issue being an environmental and H&S issue whether the council would support a grant funding request and DP suggested it would be worthwhile submitting a bid to the Town Council. 	<p>JS</p> <p>JB or CC</p>	<p>Immediate</p> <p>DEC 21</p>
<p>5.</p>	<p>Secretary's Report</p> <p>Applications for Structures.</p> <p>Applications received:</p> <ul style="list-style-type: none"> • PL63 Greenhouse – approved • HL15 Polytunnel – approved but location next to paths will be checked to ensure rules of distance from paths are observed 	<p>CC to inform plot holders</p>	<p>Immediate</p>
<p>6.</p>	<p>Treasurer's Report – Sad news to report to the committee regarding the unexpected death of a member on HL236 by their spouse.</p> <p><i>Rent Book</i></p> <ul style="list-style-type: none"> • An updated rent book will be circulated to the relevant committee members soon <p><i>Update on financial position</i> The Association remains in a good financial position</p> <p><i>Recent expenditure</i> None of note</p> <p><i>Other areas for noting on expenditure in future</i></p> <ul style="list-style-type: none"> • February 2021 - on hedgerows, trees and boundaries • Skip needed on PL. Only issue is careful stewardship of skip due to restricted items need to be prevented from getting into the skip or we 	<p>JB</p>	<p>Nov 2021</p>

	could be fined.		
7.	<p>Maintenance</p> <ul style="list-style-type: none"> HL - External maintenance of shed is ongoing – external wall painting has started, and large water butt relocated and raised for ease of use JB stated Chris Witkiss has found a possible replacement for or water taps as sequential replacements as our taps fail due to age and wear. They are £50-60 unit with discount for 10 or more. They are robust and we would expect to save on water and maintenance costs over time as a return and committee agreed to invest in 10 as we need to replace from now on. SWW have been contacted once more about their filings and service to the Association. PL – items deferred to next meeting 	<p>SS/JB</p> <p>JB/CW</p>	<p>Ongoing</p> <p>Immediate</p>
8.	<p>Site Co-ordinators report</p> <p>Pound Lane</p> <ul style="list-style-type: none"> JJ requested cc send names of those allocated a plot on HL be sent to her so names can be removed from master waiting list Resident adjacent to Allotments from Read Close has requested a Lilac Tree needs removing. CP has fed back that a plothead in the area will reduce the branches – its between two fences and try and deal with it in situ. CC will liaise with householder. <p>Hamilton Lane</p> <ul style="list-style-type: none"> JJ reported she has 3 booked plot allocations for coming weekend. JJ reported she intends to undertake a wider site inspection in coming weeks. 	<p>CC</p> <p>CC/CP/MC</p> <p>JJ</p>	<p>Ongoing</p> <p>Ongoing</p> <p>By end of 2021</p>
9.	<p>Any Other Business</p> <ul style="list-style-type: none"> DP stated that Council meetings continue to be held remotely. but he would be willing to take on the Town Council’s Allotments inspection if requested which has not taken place since sept 2019. JB continues to have to make arrangements to collect our post from Town Hall DP advised JB that the EDAA Accounts will be held by the Town Council Veg course and group photo of veg course featured in tweet by Charles Dowding promoting EDAA activity with good PR for work of Veg Course. 		
10.	<p>Date and time of next meeting</p> <p>Meeting closed at 8.04pm</p> <p>Third Wednesday every month – Wednesday 24th November 2021, 7pm.</p> <p>All until further notice by Zoom.</p>		

