

**EDAA EMERGENCY GUIDANCE BASED ON NSALG ADVICE FOR ALL MEMBERS AND AUTHORISED VISITORS WITH IMMEDIATE EFFECT FROM 21/3/2020**

**These could be revised on a weekly basis – keep checking website/Facebook and noticeboards**

**The toilets and shops will be closed from 21/3/20 while we work out the necessary safety precautions re hygiene and sanitation– a bucket in your shed etc may be a wise move. Notices will placed on the doors of these facilities and on noticeboards and usual social media sites.**

Members should take the following precautionary measures:

Register an emergency contact number against your plot with the committee that is obtainable and a second one with an emergency contact number on your behalf. EDAA will hold an emergency contact register. Too often we do not have this information. We may need to contact you if you have had a plot holder nearby who is taken ill.

Keep hand sanitiser in your shed and wash your hands regularly by collecting water in a washing receptacle and disposing dirty water on compost heaps. Alternatively hand soap and clean towel changed every visit.

Carry your gate key at all times

Bringing your mobile phone to the site may be a wise precaution so you are contactable.

Do not wash hands or use detergents in the water tanks

Use hand sanitiser or disposable gloves before opening and closing any gate locks.

Observe “Social Distancing” with each other 2-3 metres

Do not share tools or equipment or cups.

Minimise the contact with each other for example no handshakes or bodily contact

Do not wash your hands in water troughs or tanks

Do not share water taps.

If you have livestock on the site and the restrictions become more severe, take a photograph on your phone of your livestock, based on what is happening in other countries you may have to print off a government form to leave the house but if challenged it would be good to be able to show a photograph of where you are going.

Livestock holders should prepare care and management advice on their livestock to be followed in case of emergency access including supplies of food for animals etc . Register this with committee for necessary dissemination if you wish. Give the committee your nominated contact to step in. A run through with them may be useful.

Set up a watering buddy to keep plants and produce alive – get their consent please!

In case of being taken ill make arrangements for someone to notify a member of the committee who can then make any necessary arrangements with other plot holders to care for your plot – watering/covering (not cultivation) /livestock

Challenge and report unauthorised persons to committee – everyone needs to be more vigilant and encourage enforcement of guidelines and rules for everyone’s benefit.

If you are asked to open the gate for someone establish their identity - name and plot number, if a contractor question name of authorising person . if in doubt refuse and call allotment phone number which might be wise to add to your contacts

Allotment telephone [07928578511](tel:07928578511) – please leave voicemail with clear name, plot site and number and issue if not answered. You will be called back as soon as reasonably possible. We will work to improve coverage of this.

Website [www.exmouthallotments.co.uk](http://www.exmouthallotments.co.uk) – use ‘contact us’

Review noticeboards regularly and share important information relating to plots by social media or conversations adhering to social distancing.